



Cindie Payroll Services Agreement

For 1099 contractor

Setup		\$50	1st time
Basic		\$100	Fixed
Contractor#	3	30	\$10 per additional contractor

Required Documents from Client

- 1. Contractor information sheet for each Contractor**
- 2. Company filing information with State and Federal**
- 3. Need to receive it before January 15**

Services Scope

- 1. Generate 1099 Forms**
- 2. Generate 1096 Forms**

I here understand and agree with the above terms.

Client (Print and Signature Required)

Date